

Office Address

201 – 380 Leathead Road,
Kelowna, BC, V1X 2H8

**Camp Address**

2411 Westside Place,
Kelowna, BC, V1Z 3T5

CABIN LEADER

RESPONSIBLE TO: Program Coordinator and Camp Director

QUALIFICATIONS:

- Commitment to the Christian aims and purposes of the Camp.
- Ability to supervise peers.
- Belief in the individual worth of the camper.
- Knowledge of camping program, specifically the role of a youth leader
- Able to keep confidential information about campers and staff confidential.
- Ability to work with children.
- Previous experience as a youth leader.
- Ability to work cooperatively as a team member.
- Must be 17 years of age.

RESPONSIBILITIES:

- Stay with campers in a cabin and perform the duties as outlined in the training manual of a cabin leader.
- Assist the summer camp director and staff in planning and executing camp programs.
- As per accreditation guidelines a 17 year old is responsible for the campers in their cabin at all times.
- Offer emotional support and guidance to campers and volunteer youth leaders.
- In the event a cabin leader is ill or sent home, take over responsibilities of their cabin. Inform summer camp director of any camper or staff problems.
- Assist with training volunteer youth leaders. Mentor and role model.
- Conduct cleaning inspection of cabins daily. Assist campers to maintain a clean and tidy environment.
- Assist in evaluating volunteer youth leaders with suggestions for the following season.
- Attend morning meetings or meetings as requested by the Summer Camp Director.
- Provide a self-evaluation report with recommended changes, by Aug. 31st of camp year, to Summer Camp Director.
- 3-5pm Fridays all staff are expected to clean and ready the camp for the following session by participating in some maintenance/janitorial work.
- Responsible for end of season clean up duties as directed by the Summer Camp Director and according to Camp procedures and policies.

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Essential Functions:

- Work and participate as a team member in all aspects of camp life.
- Help ensure campers are healthy, safe, and getting the most from the camp experience.
- Observe behavior of campers in your care, and report any concerns to the summer camp director.
- Be able to work and communicate well with a variety of age groups.
- Actively participate in every aspect of camp life when duties allow.
- Have a high standard for the care of your personal possessions and be tidy in your personal living space.