

Adventure Program Leader/Kitchen Support

RESPONSIBLE TO: Summer Camp Director

QUALIFICATIONS:

- Commitment to the Christian aims and purposes of the Camp
- Knowledge of and the ability to teach/supervise indoor and outdoor sports, drama, crafts and games
- Strong leadership and organizational abilities
- Experience working with children and ability to relate to and interact well with children.
- Belief in the individual worth of the camper
- Strong communication and conflict resolution skills with ability to work collaboratively with others
- Emotionally mature and willing to accept responsibility
- Minimum age 17 years old
- Program Responsibilities:
 - Plan games and outdoor adventure sessions for school groups and summer camp sessions in cooperation with the Summer Camp Director and other program areas
 - Review current budget and ensure program materials are available and within budget
 - Plan alternative programming for program sessions in case of unforeseen circumstances
 - Supervise and direct all activities of the games/sports/drama programs
 - Set up adventure equipment at beginning of summer and cleanup at end of the summer. Supervise the care for adventure equipment. Notify Summer Camp Director of supplies in need of replacement or repair
 - Implement program within pre-determined boundaries and pre-approved hiking trails as set out by rules and guidelines
 - Assist with meal preparation and clean-up at the direction of the Head Cook.
 - This may include food preparation as well as dishes, sweeping, floor washing, and cleaning of freezers and refrigerators.
 - Assist in setting up camp and kitchen for summer program, which includes, but is not limited to: First Aid Station, Waterfront Area, Kootenay Hall, update signage, etc.
 - Assist in planning program for Leadership Camp & Staff Training Week
 - Be willing and receptive to integrating the week's religious themes into your program in consultation with the chaplain
 - Work with other staff as a team member in planning events and evening programs.
- Safety and Supervisory Responsibilities:

- Lead and encourage campers to participate in all activities in accordance with the Camp manual's purpose and aims
- Visually observe behaviour of campers in your care, and report any concerns to Summer Camp Director
- Available to sleep in a cabin to supervise campers overnight if necessary
- Visually identify hazards in your program area, and respond appropriately
- Delegate duties to other qualified staff members, when necessary
- Assist Summer Camp Director in maintaining high standards of safety and health within your program area in accordance with the BCCA accreditation standards and the Camp Owaissi Manuals
- Ensure policies and rules for Camp Owaissi and the Sports Area are understood and observed by campers, staff, and volunteers
- Ensure adequately stocked first aid kits go on all outings according to accreditation standards and that there is a qualified first aid person that accompanies all group trips