

# Camp Owaissi Anglican Camp Association

## Family Sites Procedures

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### **Family Sites Frequently Asked Questions (FAQ's)**

The Owaissi Anglican Camp Board thanks you for your interest in renting a Family Site. Please review the following FAQ's. We look forward to receiving your application.

#### ***How do I apply?***

The Application form is available for download on our site – [www.campowaissi.com](http://www.campowaissi.com) Please print the form, complete it, scan it, and return it via email to [director@campoac.com](mailto:director@campoac.com) Full season rentals for designated full season rental sites, will be given preference.

#### ***What happens if more than one party is interest in a particular site?***

In the event more than one party is interested in the same site, a lottery system will come into effect. Example: The Smith Family only wants site A, the Harper Family is happy with either Site A or Site B, and the Jones Family is happy to take Site A, Site B or Site C. All three of these applicant families will have their names put into the "pot" for Site A. The Harper and Jones Family will also have their names put in the "pot" for site B. The Jones Family will also have their name put in the "pot" for site C. Once a family is drawn from a pot, they are awarded the site for which the draw was dedicated and removed from any applicable subsequent draws for other sites. Draws will be completed in numerical order, starting with the lowest site number and ending with the highest site number. For saliency, the lottery draw will be completed in the presence of a minimum of 4 OAC Board Members of which a minimum of 2 must be from the OAC Executive. In the event there are sites left over after the lottery, those whom applied but failed to get a site, will be offered first right of refusal (using a lottery system).

#### ***What is the deadline for applications? When is the draw?***

The deadline for applications is midnight January 21<sup>st</sup>, 2013. All applications must be received via the OAC website. The draw takes place January 23<sup>rd</sup>, 2013.

#### ***When will I find out if I have been awarded a site?***

All applicants, regardless of their success, will be contacted and advised of the status of their request on January 24<sup>th</sup>, 2013

#### ***Once I have confirmation I have been successful in securing a site, what do I do next?***

Full payment for the site is due at the time the site is awarded and payment is to be made through the website no later than January 31<sup>st</sup>, 2013. Proof of insurance and updated criminal record checks are due by January 31<sup>st</sup>, 2013.

For a \$25 fee, the OAC Board can assist with the completion of a timely criminal record check.

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### ***How do I know where a Site is located?***

If you are standing on the Family Site shore and are facing the water, the sites from left to right, are: Waterfront Tent Site 9, RV Site 1 (Waterfront), Waterfront Site 2, Waterfront Site 3, Waterfront Site 4A , Waterfront Site 4B, Waterfront Site 5, Waterfront Site 6, Waterfront Site 7 and Waterfront Site 8.

If you are standing on the Family Site shore and are facing the water, the following RV Sites are on the right side of the Family Site property and are listed in order to proximity to the water: RV Site 2 & RV Site 3. There are 3 RV Sites available on the pad which is directly behind the bluff. These RV Sites are: RV Site 4, RV Site 5, & RV Site 6

### ***If I still have questions, who do I contact?***

Keith Thom is the primary contact for Family Sites. Keith can be reached at 250-769-3676 or [director@campoac.com](mailto:director@campoac.com)

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### OWAISSI ANGLICAN CAMP ASSOCIATION (CAMP OWAISSI) DIOCESE OF KOOTENAY

#### FORM OF AGREEMENT FOR THE USE OF FAMILY SITES

##### Waterfront or RV/Tent Site

This agreement is between:

A) The Owaissi Anglican Camp Association (Camp Owaissi), representing the Diocese of Kootenay, with its principal facilities located at Wilson Landing in the Province of British Columbia (hereafter called the 'Camp').

And

B) Name of Primary Applicant(s): (hereafter called the 'User')

Agree to enter into a rental agreement for [insert preferred site] \_\_\_\_\_, from [insert dates of rental] \_\_\_\_\_, for the agreed sum of \$ \_\_\_\_\_ as the Camping Fee for the duration of the requested rental duration.

#### Sites & Seasonal Rates (April 14, 2013 – October 14, 2013)

RV Site 1 (Waterfront)	\$2,904.00
Waterfront Site 2	\$3,630.00
Waterfront Site 3	\$3,630.00
Waterfront Site 4A	\$2,904.00
Waterfront Site 4B	\$2,904.00
Waterfront Site 5	\$3,630.00
Waterfront Site 6	\$3,630.00
Waterfront Site 7	\$3,630.00

#### Sites & Weekly Rates

Waterfront Site 8	\$360.00/week	
Waterfront Tent Site 9	\$180.00/week	
RV Site 2	\$165.00/week	\$180.00/week
RV Site 3	\$165.00/week	\$180.00/week
RV Site 4	\$165.00/week	\$180.00/week
RV Site 5	\$165.00/week	\$180.00/week
RV Site 6	\$165.00/week	\$180.00/week

#### Available Dates for Weekly Sites

- |                        |                                 |
|------------------------|---------------------------------|
| ➤ April 15-21, 2013    | ➤ July 15-21, 2013              |
| ➤ April 22-28, 2013    | ➤ July 22-28, 2013              |
| ➤ April 29-May 5, 2013 | ➤ July 29-August 4 2013         |
| ➤ May 6-12, 2013       | ➤ August -5-11, 2013            |
| ➤ May 13-19, 2013      | ➤ August 12-18, 2013            |
| ➤ May 20-26, 2013      | ➤ August 19-25, 2013            |
| ➤ May 27-June 2, 2013  | ➤ August 26-September 1, 2013   |
| ➤ June 3-9, 2013       | ➤ September 2-8, 2013           |
| ➤ June 10-16, 2013     | ➤ September 9-15, 2013          |
| ➤ June 17-23, 2013     | ➤ September 16-22, 2013         |
| ➤ June 24-30, 2013     | ➤ September 23-29, 2013         |
| ➤ July 1-7, 2013       | ➤ September 30- October 6, 2013 |
| ➤ July 8-14, 2013      | ➤ October 7-13, 2013            |

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YES! I would like an opportunity to rent a site from April 14<sup>th</sup>, 2013 to October 14<sup>th</sup>, 2013

April 14, 2013 – October 14, 2013 Season.

- First Choice                      Site: \_\_\_\_\_
- Second Choice                     Site: \_\_\_\_\_
- Third Choice                        Site: \_\_\_\_\_

YES! I would like to rent a weekly Site, understanding duration of a weekly rental runs from Monday at noon arrival to Sunday at 6:00 PM departure time

Indicate Preferred Sites

Arrival Date: \_\_\_\_\_

Departure Date: \_\_\_\_\_

- First Choice                      Site: \_\_\_\_\_
- Second Choice                     Site: \_\_\_\_\_
- Third Choice                        Site: \_\_\_\_\_

### CONTACT INFORMATION:

Address: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Other) \_\_\_\_\_

Email: \_\_\_\_\_

Parish Affiliation: \_\_\_\_\_

### FAMILY:

Please list names and ages of immediate family members who will be on-site on a regular basis with you. Rules and guidelines for occasional visitors are stated in the Rules and Regulations.

- 1.) \_\_\_\_\_ 2.) \_\_\_\_\_
- 3.) \_\_\_\_\_ 4.) \_\_\_\_\_
- 5.) \_\_\_\_\_ 6.) \_\_\_\_\_
- 7.) \_\_\_\_\_ 8.) \_\_\_\_\_

### Whereby it is agreed as follows:

- 1.) The Camp agrees: To allow the User use of Site # \_\_\_\_\_ on the south portion of the camp property, as per the duration and expense outlined above.
- 2.) The User agrees:
  - A.) To pay in full upon notice of being awarded the site. Prior to March 15th, entire season fees are 50% refundable upon notice of cancellation by the renter. March 15th and later, fees are 100% not refundable. All rentals based on a weekly, or multiple weeks, rental, are 50% refundable upon 30 days notice of cancellation by the renter. Less than 30 days notice will result in all fees paid being 100% not refundable.
  - B.) To use the site for recreational purposes only (no sub-letting).
  - C.) That only the provided waterfront site or single RV/tent site, will be used on the site.

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- D.) That anyone using the site will confine their activities to said site, and not interfere with the rest of the Camp property or program.
- E.) To adhere to the Rules and Regulations for the use of the Family Sites, as amended from time to time.
- 3.) It is also agreed that the User absolves the Camp from any responsibility for loss, injury or damage to any persons/guests accompanying, or property belonging to the User or their guests while on Camp property.
- 4.) All Users 18 years and older will submit a Criminal Record Check (at their own expense) with payment of Camping Fees.
- 5.) Users will provide proof of Liability Insurance in the form of a Certificate of Insurance. Camp Owaissi and the Diocese of Kootenay should be added to the Users policy as 'additional insured' for the duration of the Users rental period.
- 6.) Parking is permitted only in designated areas.

**In the event any of above conditions are not met, the Association reserves the right to terminate contract.**

User Signature \_\_\_\_\_ Date: \_\_\_\_\_

Camp Representative \_\_\_\_\_ Date: \_\_\_\_\_

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### OWAISSI ANGLICAN CAMP ASSOCIATION (CAMP OWAISSI) DIOCESE OF KOOTENAY RULES AND REGULATIONS FOR THE USE OF FAMILY SITES

- 1.) The Person(s) who signs the rental agreement is considered to be the primary User(s). The Primary User(s) is an adult and will be an occupant of the identified site during the entire reserved period. Other occupants will be family members, friends or responsible adults.
  - 2.) Family Site Users are to confine their activities to the family site area. The rest of camp is out of bounds during summer session and when groups are renting the camp.
  - 3.) Users and all other occupants will be required to vacate the premises and forfeit the rental fee for any of the following: (1) Occupancy exceeding the sleeping capacity stated at time of rental (2) Using the premises for any illegal activity (3) Causing damage to the premises rented or to any of the neighboring properties.
  - 4.) The Owaissi Anglican Camp Family Site Representative will be notified via the general email on the Camp Owaissi website, prior to Users having guests. Users are responsible for any guests. All guests will be made aware of rules and regulations by the User. Users must be on site if guests are staying overnight.
  - 5.) All access roads must be left open. One vehicle per cabin may be parked at waterfront sites and must be parked on same side as the waterfront cabins. Any other vehicles must be parked at Family Sites designated parking area. **Speed limit is 10 kilometers per hour.** No Motorcycles, Quads, Snowmobiles, or All Terrain Vehicles are allowed on camp property.
  - 6.) All campfires will be contained to the designated locations at each site. Fires must be properly extinguished each night or when leaving the site. Fire bans and restrictions must be followed. The use of propane barbeques is allowed (at Users expense).
  - 7.) No waste water will be dumped at sites. Sinks are available at common washroom/utility building. Dumping of waste water is illegal, and may result in fines or void the Rental Agreement without reimbursement of funds. Any RV gray/black water must be disposed off site at a designated pumping station.
  - 8.) Quiet hours are 11:00 pm to 7:00am. All noise must be kept to a minimum during these times.
  - 9.) All children, (under the age of 18 years old), must be supervised at all times and shall never be left unattended. There must be an adult present at Family Site the entire time children are occupying the Family Rental site.
  - 10.) Boats are to be used in safe and responsible manner. Jet-Skis are not permitted at camp.
  - 11.) Site Users are responsible for keeping common washrooms and area clean. Supplies will be provided by the Camp.
- Illegal drugs are not permitted on the property. Alcohol is allowed on camp property as long as it is used consumed responsibly. Anyone consuming alcohol is not allowed to leave camp property or participate in waterfront activities for at least 6 hours from the time they last consumed. There is no smoking allowed on the Family Site property.
- 12.) All flammable materials (liquids, gases etc.) will be properly stored at all times and removed from the premises at the end of the season.
  - 13.) There is no Lifeguard on duty. Parents must supervise children on waterfront at ALL times.
  - 14.) Pets must be leashed/contained at all times. Owners must immediately pick up pet droppings.

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15.) Garbage is to be placed in containers by washrooms. All containers will be emptied daily by the Users, into the large waste disposal bin. Excessive waste, debris, or any other garbage not generated through regular camping, must be removed by the User and is NOT authorized to go into the large waste disposal bin.

16.) Regular clean-up and maintenance of the wharfs, buildings and sites is the responsibility of the Users. Any alteration of the site, buildings or wharfs will be done only with first securing written authorization from the Association. All costs involved will be at the Users expense. These costs will not be reimbursed by the Association, or any of its members or employees.

17.) All personal belongings will be removed at end of the 2012 rental period. There will be no storage of personal belongings during off-season. Anything left on site for more than 30 days after end of camping season will be considered abandoned, and become property of Association without further obligations of Association to former tenant. This includes RVs and campers.

18.) Users will provide their own locks for cabins only during the camping season. Prior to commencement of the rental period, a copy of each key will be provided to the Family Site Representative. Locks must be removed at end of each season and replaced with camp locks (provided by the Association). Occasions may arise when a Camp representative needs access to cabins during camping season. Users will be given notice prior to entering cabin(s) on any such occasions, whenever possible.

19.) Site inspections will be conducted a minimum of twice each season. Users will be given notice prior to each inspection through postings on the common (washroom/shower) building.

20.) Any alterations made to any part of the Family Site, without first obtaining authorized written Board approval, will result in the following actions: 1) User(s) will be given a specified number of days to correct the default/alteration. 2) User(s) contract will be terminated and funds will not be reimbursed.

21.) Camp Owaissi is located in a rural area. It is possible that you may come into contact with wildlife (bears, cougars, deer and a variety of bugs – wasps, bees, hornets, etc...). Please use caution and common sense. Camp Owaissi does not accept responsibility for any injury caused by wildlife. Notify the Family Site Representative of any bear or cougar sightings on site.

**\*\* The Association reserves the right to terminate any agreement in the event that any of the above Rules and Regulations are broken.**

**\*\*These rules and regulations are subject to change upon consideration by the Board of Directors. Users will be given notice of any changes made.**